

Semper

Release Notes

Version: xxx

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SECTION 1: ADD-ONS/ENHANCEMENTS

SEMPER WEB

The following was added for this version:

Venue Settings

Automated Correspondence

1. Automated Correspondence is now a tab under Setup & Admin → Venue Settings and not under Setup & Admin → CRM.
2. Automated processes can be setup to SMS and/or send email documents to guests based on the settings.
3. Added a new entry to the Automated Correspondence called 'xx day(s) before departure'.
4. The 'Status changed from provisional to confirmed' setting can now be setup to send only for accommodation, only conference or both.
5. A different confirmation document can be setup for the different booked by options.

Auto Cancel

6. The BPayDeposit and BPayPayment variables can be used in the auto warning/cancel messages.

Documents

7. Removed the 'Automate Deposit Invoice' section.
8. Added 2 message boxes under the 'Deposits' section called 'Online Reservations' and 'Manual Reservations'.
9. In the Online Reservations message box under Deposits, there is a default message that says 'Your booking made via [BookedBy] did not deduct any deposit from your bank. You are required to pay the deposit to avoid your booking being cancelled.'
10. In the Manual Reservations message box under Deposits, there is a default message that says 'In order to confirm your reservation a deposit payment needs to be made. You are required to pay the deposit to avoid your booking being cancelled.'

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11. Renamed the variable 'AutomatedDepositText' to 'DepositMessageText'. The variable 'AutomatedDepositText' will no longer work.
12. When a user selects the ‘Deposit Invoice’ on the transactions screen of a reservation or from the Online Reservations tab then the system will check whether the booking is an online reservation or a manual reservation. If the reservation is an online reservation then the message that will display on the deposit invoice document (using the variable ‘AutomatedDepositText’) must be the message inserted under the ‘Online Reservation’ message block.
13. When a user selects the ‘Deposit Invoice’ on the transactions screen of a reservation or from the Online Reservations tab then the system will check whether the booking is an online reservation or a manual reservation. If the reservation is a manual reservation then the message that will display on the deposit invoice document (using the variable ‘AutomatedDepositText’) must be the message inserted under the ‘Manual Reservation’ message block.

Company & Bank Details

14. Edit and view the Company Bank Details tab.

Enforced Fields

15. Edit and view the Enforced Fields tab.

Custom Fields

16. Edit and view the Custom Fields tab.

POS Settings

17. Edit and view the POS Settings tab.
18. Moved the following settings from the System tab to the POS Settings tab:
    - Block from Point of Sale
    - Include Active Out Reservations in POS
    - Semper Remote Reservation for POS

Deposits & Accounting

19. Edit and view the Deposits & Accounting tab.

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System

20. Edit and view the System tab.

Statements

21. Produce a statement to either display on the screen or email directly to a guest or company.

Payment Receipt

22. Produce a payment receipt to either display on the screen or email directly to a guest or company.

All Reservations

23. View the all reservations list.
24. View a list of all reservations per status.

Notes

25. Create a new note.
26. Change a note.
27. Create a new employee group.
28. Edit an employee group.
29. Open the notes from the Debtor Details screen.
30. Open the notes from the Reservation Details screen.

Employee's & Security Settings

31. Ability to configure security settings for existing and new users.
32. Added a search bar so that you are able to search for an employee.

Cash-ups

33. View the list of users that need cashing up.
34. Ability to perform a cash-up.
35. View the list of completed cash-ups (history cash-ups)

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Cash-up Management

36. Ability to open cash management.
37. Ability to search through history cash ups.
38. Ability to view cash up details by selecting an entry in the list returned from the search and selecting 'Open'.

Travel Agent & Companies

39. View the list of all active/deactivated Travel Agents & Companies (Found under → Setup & Admin → Travel Agents & Companies).
40. Create a new Travel Agent or Company.
41. Edit a Travel Agent or Company.
42. Deactivate/Restore a Travel Agent or Company.

Rooms

43. View the list of all active/deactivated room types on the system (Found under Setup & Admin → Rooms).
44. View the list of all active/deactivated rooms on the system.
45. Add a new room type
46. Add a new room
47. Deactivate/Restore a room type
48. Edit a room/room type

Datatables

49. Add a new entry under Datatables
50. Deactivate an entry
51. Reactivate an entry
52. View active/deactivated entries.

People Contacts

53. View active/deactivated contacts

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54. Create a new contact
55. Deactivate/Reactivate a contact

Employee Activity Log

56. View the employee activity log (Found under Setup & Admin → Employee Activity Log).
57. Use the search filters to search through the activity log.
58. View the activity log for a reservation directly on that reservation.

Rates

59. Added the months above the calendar display on the Change (Edit) Rate screen. If a there are no rates inserted for a month, the month will display red.
60. Added the ability to edited the rate using periods by adding a Period button.
61. Added the 'Expiry Date' onto the change rate screen.
62. After applying a 'Period' to a new rate, we now display a block above the 'Select the PERIOD this rate with apply' section. Display the dates and weekdays selected.

Online Reservations

63. Removed the ‘All Reservations’ tab from under Channel Management to a separate function under the Reservation tab called ‘Online Reservations’.

RESERVATION MANAGEMENT SYSTEM

Keycard Interface

1. When MIWA is selected as the provider, the unused settings that don't apply to MIWA are now disabled.

Channel Management

2. Add a new check box column under the Channels tab called ‘Save Comms’.

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- If the check box next to a channel is selected under this column then commission amount received from the channel with each reservation will be saved and recorded onto the reservation (a transaction) in Semper.
- If the check box is not selected then the commission amount received from the channel will be ignored and will not be recorded in Semper.

Travel Agent & Companies

3. When removing a rate from a travel agent or company and that travel agent or company is the booked by on a reservation with that specific rate used then the user will not be allowed to remove that rate from the list of rates linked to a travel agent or company. A message will now appear informing the user that is rate is linked to a reservation and therefore cannot be removed.

Cash Ups

4. Took out the word ‘Made’ next to ‘Total Sales’ and ‘Total Expenses’.

Venue Settings

5. Moved the "Semper Remote Reservation for POS" setting to under the POS Settings tab.

Day-end

6. Refunds are now recorded on the day-end based on capture date and no longer the effective date.

RESERVATION MANAGEMENT SYSTEM REPORTS

Income Comparison by Product/Product Type

1. Refunds are no longer included in the ‘GP (Total income less expenses) total and will have a separate total.

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Age Analysis

2. Payments on the age analysis will now show according to capture and no longer the bank date.

SEMPER ADD-ONS

Self Service

1. When accepting the T&Cs and not all of the required information has been inserted, a message comes up informing the guest that there is information missing. When the message comes up guest will also be taken to the first field that needs completing.

Own Website

2. Removed the message '(Please do not reply to this email as it is computer generated)' on the confirmation email sent to guests after completing their booking on via the Own Website.

INTEGRATORS

Booking.com

1. Bookings cancelled in Booking.com and then sent to Semper (meaning Semper cancels the booking as well) can only be automatically cancelled in Semper if the following criteria applies and the 'Save bookings cancelled online as No Show' setting is not selected.
    - The booking is either Provisional/Confirmed;
    - or there are no invoices on the reservation;
    - or there are no payments on the reservation

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STOCK CONTROL

Stock Planner

1. Added a new function under Stock Control called 'Stock Planner'.
2. On the Stock Planner screen there is a setting called 'Show Summary', by default this setting is on.
3. When the show summary setting is ON, only one line per product will be displayed even if there is stock for that product in multiple storage areas. Products with 0 stock on hand will still show in the list.
4. When the show summary setting is OFF and a product is available in more than one storage area then there will be multiple lines per product for each storage area. Products with 0 stock on hand will still show in the list.
5. On the Stock Planner screen there is an option to export what is on the screen to excel.
6. The Order button will only be enabled if there is a QTY entered in the Order QTY column.

Columns explained:

- The Storage Area column displays the storage area that the product was or is available in.
- The Stock on Hand column displays the stock on hand for each product.
    - If the on-hand amount is in a negative or zero, the line will display in red.
    - If the Show Summary setting is ON, the on-hand amount will be the total of stock available per product for all storage areas.
    - If the Show Summary setting is OFF, the on-hand amount will be the amount available in each storage area.
- The Re-Order Level column displays the re-order level setup on the Product Properties screen.
    - If the Summary Setting is ON, the re-order level will look at the total amount of stock for all storage areas and if it's less than then the re-order level, the line will show in orange.
    - If the Summary Setting is OFF , the re-order level will look at what is on hand per storage area and if its lower than the on hand amount then only that area will show in orange.
- The Order QTY column allows the user to enter an amount they would like to order (purchase) and is used for the Order button.
- The Transfer column is a button that will open a pop-up screen which will allow the user to transfer the product from one storage area to another. If the product exists in multiple storage areas, each storage area will be displayed.

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SECTION 2: BUG FIXES

RESERVATION MANAGEMENT SYSTEM

Keycard Interface

1. When entering a 'Device #' and then saving and closing and going back into the Key Card Interface, the 'Device #' would be blank again.

Reservations

2. When each room in a group reservation is paying for their own accommodation and one of the rooms have been invoiced, the user was not able to change the dates for any of the un-invoiced rooms to another room. The system would not allow it.

3. When moving an invoiced reservation to another room (dates of the reservation stay unchanged) then the message “The rate of the target room may differ. Do you want to apply the target room rate?” will no longer come up as the reservation is already invoiced and the dates are still the same.

4. When making a reservation received via Own Website a no-show a message saying “Booking.com booking can only be marked as a no-show from 00:00 on the planned check-in date up to 48 hours late. This booking will remain active on Booking.com, unless manually marked as a no-show on the extranet. Continue?” was coming up. This message must only come up for bookings received via Booking.com.

5. When the levy setting “Levies are added to the rate price” is being used and set to charge on both accommodation and extra charges and a table is posted from the POS to a reservation and that reservation is then added to a group reservation and then the table posted from the POS is re- to the master room, the levies were double charging for that transactions on that table.

6. Renamed the 'Update VAT to 15%' button under Database Activities to 'Update VAT'.
    - When selecting this button, it will now open a screen. On that screen, the user will be allowed to specify the old TAX % and add the new TAX %. When selecting the update button, the

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system will update the TAX % to the new one and will update the tax amount and % on all un-invoiced transactions where the effective date falls on or after the date specified.

Quotations

7. When entering the quantity next to the room selected on the Accommodation tab, the Total Price was not generating. Then when clicking on the Rate Table, the system would give an error message.
8. When creating a new quote and either inserting the QTY (view by type) of rooms or selecting the rooms (view individual rooms) the 'Total Price' column was not updating and when selecting the 'Rates Table' button, no amounts are displayed. The 'Total Price' and 'Rates Table' would only display the amount once the quote was saved, closed and then re-opened.

Casual Sales

9. When the levy setting "Deduct all levies and taxes from the rate price and then proportion to determine the levy and tax amounts - Levy type must be percentage" is being used and set to only charge on accommodation transactions, when doing a casual sale, the levies were being calculated on the extra charges.

Venue Settings

10. The Zapper port number was not saving after being inserted.

All Reservations List

11. Reservations where the payment has been allocated to an invoice were showing with an outstanding balance on the All Reservations List.

Templates

12. The balance on the invoice (PDF Templates only) differed to the balance on the reservation when the invoice setup setting ‘Summarise Packages’ setting was selected.

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Debtors

1. Payments/Expenses could be allocated multiple times to an invoice.
2. Payments and negative expenses are no longer allowed to be allocated to an invoice with a negative balance.

Employee Activity Log

3. When adding a second payment responsibility to a reservation we must create an activity log.

Travel Agents & Companies

4. When unselecting the 'Tax Reg No:' and there was a number entered, the system did not cleat the 'Tax Reg No:'.

RESERVATION MANAGEMENT SYSTEM REPORTS

Bookings and Cancellations report

1. Bookings where the created date fell on the end date selected when generating the report were not showing under the Bookings sections on the report.

Rooming List report

2. The report was not showing all the details for the 2nd guest added onto a reservation.

Arrivals and Departures report

3. The report was not showing all the details for the 2nd guest added onto a reservation.

Total Revenue for a selected period report

4. Commission amounts were showing under the accounts section for companies even though there were no commission transactions for those companies for the period the report was generated for.

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5. The actual total of the expense's column was showing next to each casual sale under the casual sales section which caused the amount displayed for the total expenses to be incorrect.

Employee Activity Log

6. The rates category did not display on the report even though there is logs under that category.

Daily Invoices

7. The Daily invoices by product and product type was displaying inactive products and products types.

CONFERENCE MANAGEMENT SYSTEM

Quotations

1. When converting a quote with a gratuity recorded on it to a conference reservation, the staff name for that gratuity was blank under Gratuities Management.

STOCK CONTROL

Issue Stock

1. Non-Bulk items can now be issued with decimal places.

Stock Take

2. When the variance on a Stock Take was a positive variance, the Cost Price (Excl) amount would change when the last cost price on the system is changed. The Cost Price (Excl) amount must never change.

POINT OF SALES

1. After processing a recipe product, users were able to change the QTY of the transaction which resulted in that recipe product showing under the stock on hand screen with a negative value.

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2. When posting a table to a staff account with a R0.00 balance, the system was giving an error message.

POS Rate Rules

3. When rate rule “Buy any product from (Category) and receive (ReplaceValue3) % on those products between (From) and (To)” has been setup and a product was charged with a selling price of R0.00 and then corrected to the correct price, the rate rule did not apply.
4. When rate rule “Buy any (ReplaceValue1) products from (Category) and receive (ReplaceValue3) discount on those products between (From) and (To)” has been setup, the rule would only apply if the quantity sold was the ‘ReplaceValue1’ plus 1.

Dockets

5. The alternative currency symbol was not showing on the unformatted dockets.
6. When a selling price of a product was between R0.00 and R9.00, it was showing incorrectly on the docket (E.g.: R09.00 instead of R9.00).
7. The amounts were not aligned on the formatted dockets.

POS API

8. When the reservation systems server is not running, tables could not be closed to the POS systems debtor accounts.

POINT OF SALES REPORTS

Stock Margins Report

1. Products that no longer have stock on hand in a storage area are showing in the list of products with a stock on hand value even though there is no stock on hand left for that product in that specific storage area when generating the report for a specific storage area.

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