Semper

Release Notes

Version: 8.1.4.2505

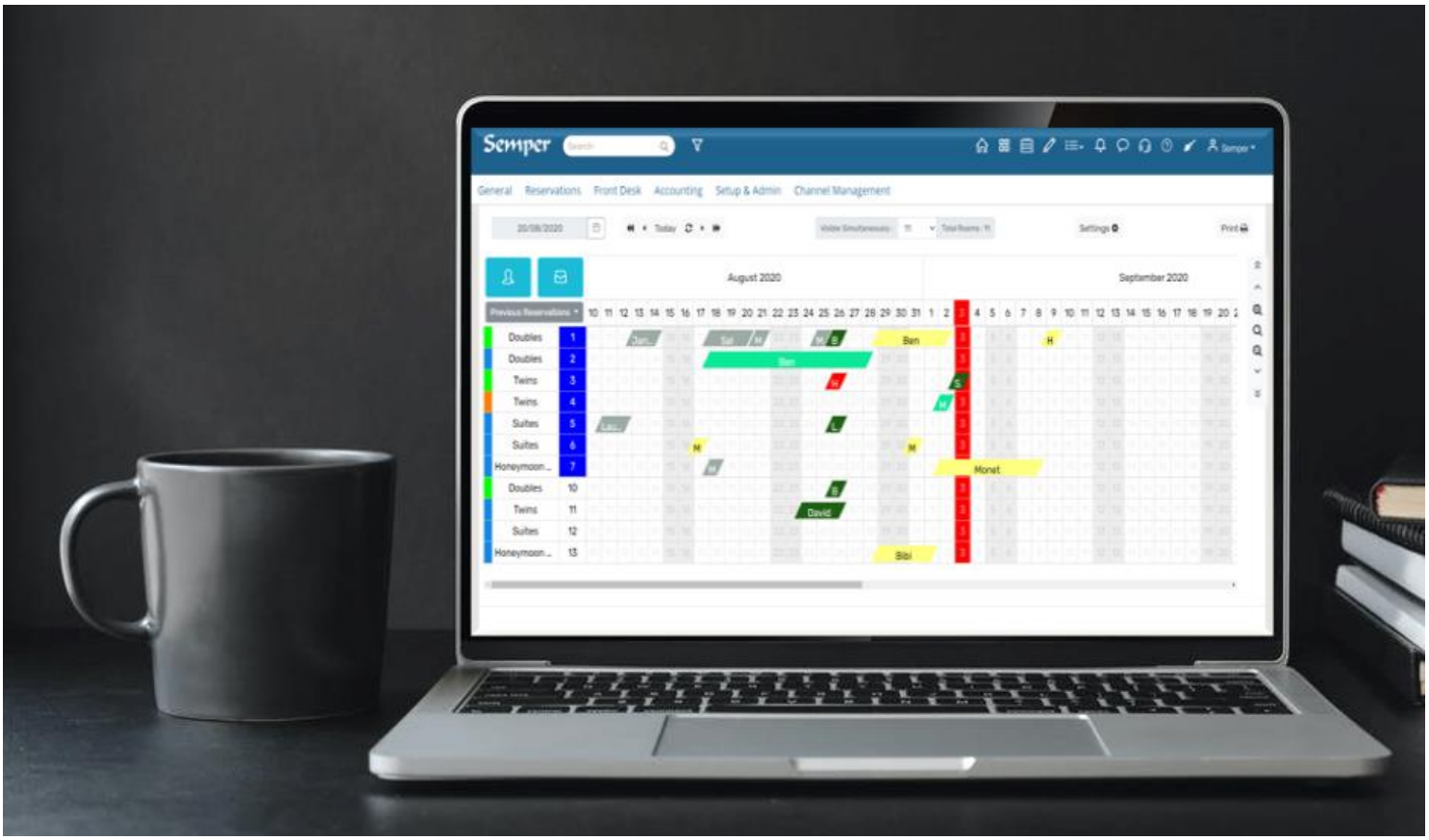


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SECTION 1:

ENHANCEMENTS

SECTION 1.1 – SEMPER WEB

DASHBOARD

Employee Task Analysis

1. Added a back button for when a user opens the New Tasks Today or No. of Overdue Group Tasks lists. This will take the user back to the main dashboard screen.

RESERVATION SEARCH

1. Renamed the Reservation Search section to Search Results.

RESERVATIONS

Quotation

Quick Quote

1. When adding a room to a quick quote, then proceeding to the Transactions screen and generating the Quote document, the system will prompt the user to first add a contact. When selecting to generate the quote again after a contact has been selected, the system will then auto save the quote.
2. Moved the Contact Details tab to be the last step before saving a Quote

Waitlist

3. Moved the Contact Details tab to be the last step before saving a Waitlist

New Reservation Wizard

4. Added a new section to the Booked By step called “Who is paying for the booking?”. This allows the user to select the Payment Responsibility while creating a reservation through the wizard.

Reservation

Reservation Details

5. Added a Save & Close button
6. Added the Responsible Employee drop down.
7. Added a change button next to the Booked By and Payment Responsibility fields. This will bring up a screen with the list of companies to choose from.
8. When changing the Booked By on a reservation from a company to a guest you will now be asked: “Would you like to make the payment responsibility the same as the selected Booked By?”.
9. Changed the color of the Cancel button to red.

Group Details

10. Added a change button next to the Booked By and Payment Responsibility fields. This will bring up a screen with the list of companies to choose from.

Gratuity

11. Accounts setup under Employee Accounts (Setup & Admin → Travel Agents & Companies → Employee Accounts) are now included under the list of users displayed in the Gratuity Allocated To drop down when adding a gratuity onto a reservation.

Invoice / Proforma

12. Added the option to exclude the Foreign Price on the PDF invoices/proforma’s.

Rooming List

13. Added the Rooming List report to the Rooming List screen on a group reservation.

Move

14. Ability to move a per hour reservation to another per hour room.

FRONT DESK

Cash Up

1. Redesigned the Cash Up screen and report to display the figures in the same format as the Cash Up Management with the ability to drill down into the categories to see the transactions.
    a. The 'Sales' section will include sales posted to Reservations / Accounts.
    b. The 'Posting' section will reflect the sales posted to Reservations / Accounts.
    c. Added 5 new sections to the Cash Up Screen: Total Payments, Cash on Hand, Posted Expenses, Posted Gratuities and Posted Payments.
        i. Total Payments – Displays the total of all the payment columns added together.
        ii. Cash on Hand – Calculation is Cash minus Payouts.
        iii. Posted columns – Must display the data posted to Reservations / Accounts.
    d. Revenue column – This column will no longer include the totals of the posting column total but will be worked out using the Sales plus Expenses column totals
    e. Balance column calculation = (Revenue + Total Payments + Payouts + Gratuities) – (Posting + Posted Expenses + Posted Payments + Posted Gratuities)
2. Removed the option to generate the report to either summary or detailed.
3. When the report is generated anywhere from the system the report will be in the same format as above.
4. Cash Ups are now generated directly to excel, it is no longer displayed on the screen.

ACCOUNTING

Debtors

Debtor Details

1. Accounts setup under Employee Accounts (Setup & Admin → Travel Agents & Companies → Employee Accounts) are now included under the list of users displayed in the 'Gratuity Allocated To' drop down when adding a gratuity onto a debtor.

Map GL Codes

2. Added a label called Revenue Centres next to the revenue centres drop down.

Cash Up Management

3. Added a button to the bottom of the Cash Up Management screen called “Summary”. If there are multiple cash ups for the same user within the selected period and the Summary button is selected the totals will be summarised together in one line with the ability to drill down to see the individual cash ups.

Day End

4. When selecting the Manage by Department report button, a screen will come up on which the user can select a From and To day end (Similar to the Stock Close report). The From To day ends selected can be the same day end.

Month End

5. The Manage by Department report can now be generated from one Month End to another with the option to select the From and To Month End as the same Month End.

SETUP & ADMIN

Employees & Security Settings

Dashboard Setup

1. Added a Select All check box.

Automated Correspondence

2. Added a field called Send To. This field allows the venue to specify whether the correspondence must be sent to the Guest, Booked By or Pay By. This field is enforced.
3. The Payment Receipt document selected under Setup & Admin → Venue Settings → Documents → Payment Receipt is now excluded from the list of documents that can be sent out unless rule number 10 (Send {Document} when {Payment} is added on a reservation and the status is {Status 1}) is selected.
4. Added a setting called Is Deposit Document.

a. When a rule is created and the **Is Deposit Invoice** setting is selected, the system will check if there is a deposit amount on the reservation. If there is no deposit amount on the reservation then the rule will not apply.

5. Added the ability to select a status for the first 3 rules.

Employee Activity Log

6. An activity log will be created when an automated correspondence rule is applied. The activity log will state which rule was applied and to whom it was sent and when.
7. An activity log will be created when the Pre-Check In is sent to a guest from under the Check In function.

Venue Settings

Auto Cancel

8. Reservations where the booked by is a company and the deposit % setup on that company is 0%, will be excluded from the auto cancel function.
9. Reservations received from Booking.com will be excluded from the auto cancel function.

System

10. Added the Philippine Peso currency to the list of currencies.

CHANNEL MANAGEMENT

General

1. Added a new setting called “Extras (Excl. Packages) Taxed”. If this setting is selected tax will be calculated on all extras (excluding extras part of packages).

Booking.com

2. Added the ability to do the following:
    a. Upload Rooms
    b. Upload Rates
    c. Upload Gallery Images

d. Upload Rate Rules

REPORTS

Transactions

Transactions by GL Code

1. Added the Transactions by GL Code report.

Reservations

Reservations by Employee

2. Added the option to generate the report for either the employee who created the reservation or the responsible employee assigned to the reservation.

Reservations By Booked By

3. Added “an additional field to include” option called City/Town.
4. Added an entity option called Guest. When this option is selected only reservations where the Booked By = Guest will be displayed.
5. Separated the guest column into 2 columns called Guest First Name and Guest Last Name.

SECTION 1.2 – RESERVATION

RESERVATIONS

Reservation

Gratuity

1. Accounts setup under Employee Accounts (Setup & Admin → Travel Agents & Companies → Employee Accounts) are now included under the list of users displayed in the Gratuity Allocated To drop down when adding a gratuity onto a reservation.

Invoice / Proforma

2. Added the option to exclude the Foreign Price on the PDF invoices/proforma's.

ACCOUNTING

Debtors

Gratuity

1. Accounts setup under Employee Accounts (Setup & Admin → Travel Agents & Companies → Employee Accounts) are now included under the list of users displayed in the Gratuity Allocated To drop down when adding a gratuity onto a debtor.

Map GL Codes

2. Added a label called Revenue Centres next to the revenue centres drop down.

SETUP & ADMIN

Venue Settings

Auto Cancel

1. Reservations where the booked by is a company and the deposit % setup on that company is 0% will be excluded from the auto cancel function.
2. Reservations received from Booking.com will be excluded from the auto cancel function.

System

3. Added the Philippine Peso currency to the list of currencies.

SECTION 1.3 – POINT OF SALES

GRATUITIES

1. Accounts setup under Employee Accounts (Setup & Admin → Travel Agents & Companies → Employee Accounts) are now included under the list of users displayed in the Gratuity Allocated To drop down when adding a gratuity onto a POS table.

SECTION 1.4 – INTEGRATIONS

ZAPPER API

1. Integrated with the new Zapper API.

FISCAL DEVICES

1. Integrated with the Malawian fiscal device (DateCSFP-700).
2. To link Semper with the Malawian fiscal device the following setups must be done:
    a. Installed the devices drivers on the server computer
    b. Enter the devices details into the system under Setup & Admin → Venue Settings → Company & Bank Details → ESD Details.
        i. Select the device
        ii. Select the port the device is connected to in the Port Name field.

SECTION 2:

ISSUE FIXES

SECTION 2.1 – SEMPER WEB

CALENDAR

Moving a Reservation

1. If a booking was moved by dragging and dropping the reservation on the calendar screen and the dates changed, the system was reversing the transactions and not regenerating them.

RESERVATIONS

Quotation

1. When creating a new contact while creating a new quote by clicking on the Add New Guest button and the mobile number and email address fields have been filled in, a message came up to say that a mobile number and email address needs to be added although it was already entered.

Reservation

Invoice / Proforma

2. When selecting to email a document from the display screen, the email address setup under Setup & Admin → Venue Settings → Documents → Customer Correspondence was not cc'd in the email.

Reservation Details

3. When changing the dates of a reservation, the system would reverse the transactions even though the user did not select the save button.
4. When changing the number of pax on a reservation, the system would reverse the transactions even though the user did not select the save button.
5. The account setting on the main guest could be deselected and this should not be allowed.

Transactions

6. When editing the Trade Discount transaction and then closing the reservation and opening it again the amount reverted back to the original amount charged.
7. When cancelling an online reservation with a Trade Discount transaction, the trade discount transaction kept recharging.

Documents

8. When trying to generate a document the client was getting an error "An error occurred! Please view the console for more details".
9. When sending the 'Payment Receipt' via email and the guest clicked on the link, the document generated blank.

Cancel

10. When trying to reinstate a cancelled per hour reservation, the list of rooms displayed was showing full day rooms and not per hour rooms.

FRONT DESK

Cash Up

1. Clients using Semper Web who have not previously used Sempers desktop reservation system could not open a cash up using Semper Web.

ACCOUNTING

Day Ends

Ledgers

1. When transactions on a past reservation are reversed and recharged, the system was not including the new transactions on the Guest Ledger on the day end.

Xero

Posting to Xero

2. When trying to post to Xero and there are products under Map GL Codes that do not have GL Codes setup, the system would return the message “Could not connect to Semper” instead of informing the user that there are products without GL Codes.

Accounting Close & Post

3. When selecting a date in the past to close, the system created a close for the current date instead of the date selected by the user.

Refunds

4. When cancelling a reservation where a payment is recorded on the guest account and not on the company selected as the Booked By or Payment Responsible and then selecting to allocate the refund later, under Refund Management the payment showed that it was allocated to the company and not the guest.

SETUP & ADMIN

Automated Correspondence

1. Automated correspondence was not being sent out for hosted clients.
2. When selecting the Payment Receipt document when setting up rule number 10 (Send {Document} when {Payment} is added on a reservation and the status is {Status}), the document did not display any information.
3. When a reservation is created and the user did not first go to the transaction screen before the Deposit Invoice is sent to the guest then the deposit amount displayed as zero on the document.

SECTION 2.2 – RESERVATIONS

GENERAL

Birthdays & Anniversaries

1. When searching for birthdays for a specific period, the system displayed birthdays for other dates as well.
2. When logging into Semper Web and there are birthdays anniversaries for the current day, the system takes the user to the birthdays anniversaries screen. When the user clicks on the Back button the system would log them out instead of taking them to their home page.

ACCOUNTING

Day Ends

Ledgers

1. When transactions on a past reservation are reversed and recharged, the system was not including the new transactions on the Guest Ledger on the day end.

Refunds

2. When cancelling a reservation where a payment is recorded on the guest account and not on the company selected as the Booked By or Payment Responsible and then selecting to allocate the refund later, under Refund Management the payment showed that it was allocated to the company and not the guest.

RESERVATIONS

Reservations

1. When creating a long stay reservation from the calendar and selecting long stay tax to be applied, the long stay tax was not applied when using these specific steps:
    a. Add Guest
    b. Add Date
    c. Add Pax

d. Change Rate

Reservation

Invoice / Proforma

2. The PDF invoice shows an amount outstanding for the alternative currency but the default currency displays the balance as 0.00.
3. If the Summarise POS transactions setting was selected under Invoice Setup and a payment was recorded on a table posted through to a reservation from the POS, the system was not including the payment in the summarised POS transaction. This caused the balance to be zero on the reservation but have a negative balance when generating either the proforma or invoice document.

SETUP & ADMIN

Time & Attendance

1. The rate per hour changed to R0.00 after upgrading to version 8.1.3.604.

SECTION 2.3 – CONFERENCE

RESERVATION

Transactions

1. The balance on the conference reservation was not the same as on the proforma. When generating the proforma the system was looking at all transactions part of the conference group if there were reservations linked.

SECTION 2.4 – STOCK CONTROL

GOODS RECEIVED

Foreign Currency

1. The foreign currency total on the GRV reports and the foreign currency total on the Goods Received screen were not the same.

SECTION 2.5 – REPORTS

DEBTORS

Debtors with Credit balances

1. An error occurred when trying to generate the Debtors with Credit balances report and the venue is using SQL 2008.

POS & STOCK CONTROL

Income Analysis by Category

1. The Total Sales (Incl) column total was incorrect.

Sales & Stock Analysis by Storage Area

2. Purchase Orders converted to GRVs were not being included in the total displayed in the GRV column.

REVENUE

Daily Revenue vs Budget by Revenue Centre

1. Removed the currency symbol from the No. Of Accommodation Rooms Sold.

FRONT DESK

Housekeeping Detailed

1. If the report was generated for the same day that a reservation was arriving and the ETA set on the reservation was for a time before the report was generated then the report did not include that reservation.

SECTION 2.6 – ADD ONS

BOOKING ENGINE

Specials

1. When the following special, "Apply the following rate, {Rate Name} for voucher number entered between {Start Date} and {End Date} - Voucher code: xxx", was uploaded for a package rate. The amount displayed on the Booking Engine was not including the extras for the child.
2. When uploading a new special and there are other specials already uploaded and something goes wrong, the system will no longer clear the previously uploaded specials.
3. Aligned the address fields and removed the comma (,) after each line.

Confirmation Email

4. Corrected the deposit amount displayed on the confirmation email.

Terms & Conditions

5. Corrected the formatting on the Terms & Conditions.

POS APP

Close Table

1. When closing a table, the table did not close it stayed open with a zero balance.
2. Gratuities added to tables while adding a payment where not saved, the resulted in the table being automatically closed with a negative balance.

SECTION 2.7 – INTEGRATIONS

BOOKING.COM

Transactions

1. If the Save Comms setting is selected, VAT will not be added onto the Trade Discount amount received from Booking.com.

Packages

2. Extras received from Booking.com were not saved in Semper.

Rate Rules

Close Room

3. When closing a room for a specific period, the room was uploaded as closed for the end date selected plus 1 day.
4. Could not use the same From and To date when closing a room.

AGODA

Packages

1. Extras on reservations received from Agoda with a B&B Package, were charging at 0.00.