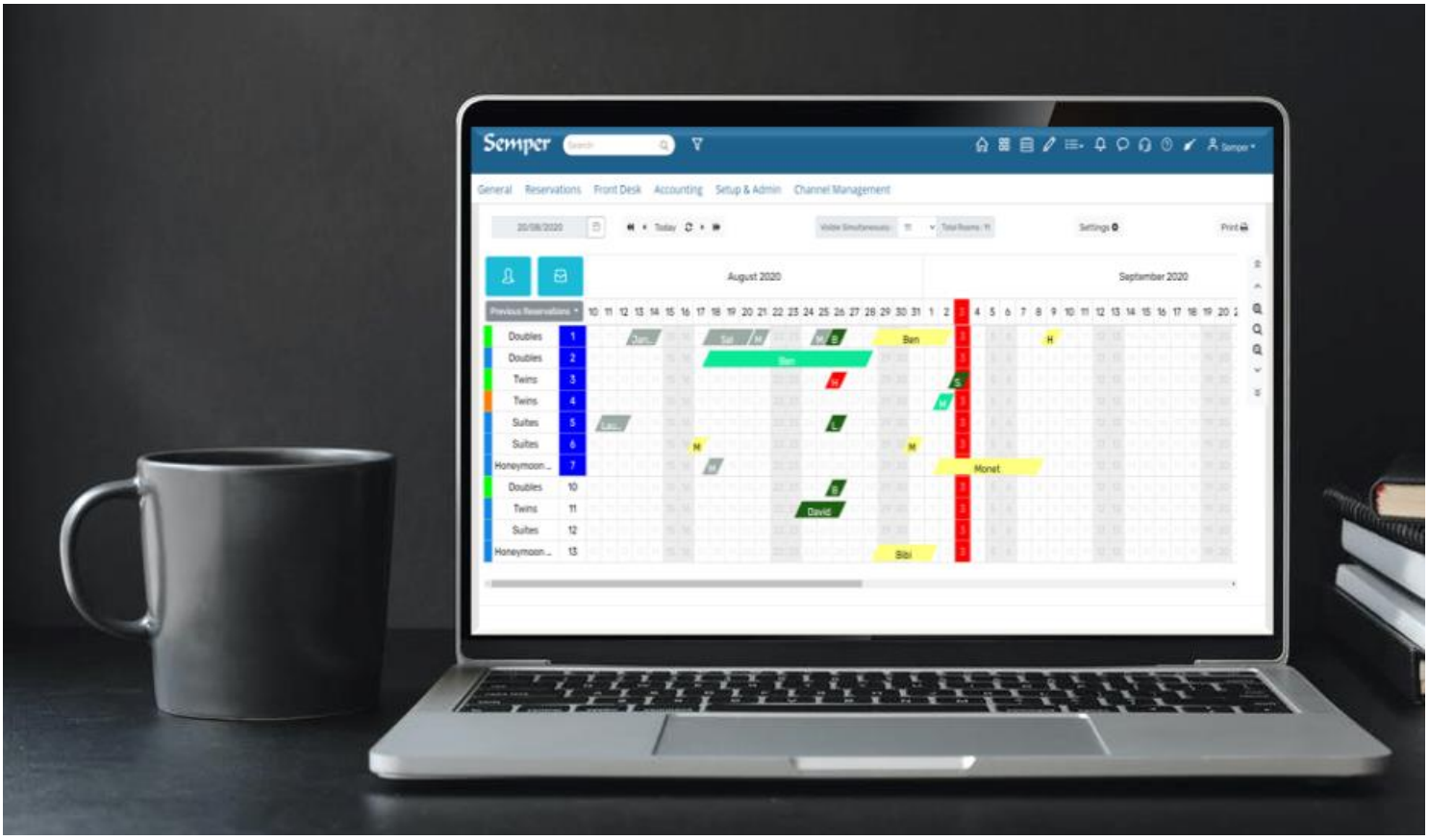
Semper

Release Notes

Version: 8.1.8.2710



SECTION 1: ENHANCEMENTS 6
SECTION 1.1 – SEMPER WEB 7
CALENDAR 7
Theme 7
RESERVATIONS 7
Reservation 7
Copy Reservations 7
Documents 8
FRONT DESK 8
Casual Sales 8
Cash-ups 8
ACCOUNTING 10
Day End 10
Debtors 10
Debtors List 10
Debtors Details 10
Invoice Search 10
SETUP & ADMIN 11
Venue Settings 11
Document Setup 11
CRM 11
Room Rates 12
Travel Agents & Companies 12
SECTION 1.2 SEMPER 13
FRONT DESK 13
Cash-ups 13
SECTION 1.3 – POS ADMIN 15
GENERAL & ACCOUNTING 15

Invoice Search 15
Cash-ups 15
SECTION 1.4 POINT OF SALES 17
SETTINGS 17
CASH-UPS 17
SECTION 1.5 – REPORTS 19
INVOICES 19
All Invoices 19
RESERVATIONS 19
Reservations by Booked By 19
POS & STOCK CONTROL 19
Product Movement Analysis 19
SECTION 1.6 – INTEGRATIONS 20
FLUTTERWAVE 20
XERO 20
SECTION 2: ISSUE FIXES 21
SECTION 2.1 – SEMPER WEB 22
DASHBOARD 22
Revenue Summary 22
CALENDAR 22
Display Sequence 22
Person Search 22
RESERVATIONS 22
Quotations 22
Reservation Wizard 22
Reservation 23
Rooming List 23
Transactions 23
Documents 24

FRONT DESK 24
Invoice Setup 24
Casual Sales 24
ACCOUNTING 25
Close & Post 25
DEBTORS LIST 25
Refund 25
Map GL Codes 25
SECTION 2.2 – SEMPER 26
RESERVATIONS 26
Reservation 26
Transactions 26
FRONT DESK 26
Casual Sales 26
SETUP & ADMIN 27
Employee's & Security Settings 27
Products 27
Product Rates 27
SECTION 2.3 – CONFERENCE 28
RESERVATIONS 28
Reservation 28
Transactions 28
DOCUMENTS 28
Proforma/Invoice 28
SECTION 2.4 – POINT OF SALES 29
SETTINGS 29
Layout 2 29

CASH-UP 29
TRANSACTIONS 29
SECTION 2.5 – REPORTS 30
COMPANY REPORTS 30
Top Tour Operators 30
DEBTORS 30
Active-Out Uninvoiced Transactions 30
FRONT DESK 30
Catering Forecast 30
MARKETING 30
Int Tour Operators 30
MONTH END 30
Month End Balance 30
Posting Report – Summarised by GL Code – Account Summary 31
Posting Report – Summarised by GL Code – Full Summary 31
POS & STOCK CONTROL 31
Goods Received 31
Goods Received Per Supplier 31
Goods Received Per Category 31
Sales & Stock Analysis – By Storage Area 31
Product Movement 31
Income Analysis by Revenue Centre 32
REVENUE 32
Income Comparison by Product Types 32
Income Comparison by Product 32
SECTION 2.6 HOUSEKEEPING 33
SECTION 2.7 – INTEGRATIONS 34
MYALLOCATOR 34

AGODA _____ 34
XERO _____ 34
BOOKING.COM _____ 34

SECTION 1:

ENHANCEMENTS

SECTION 1.1 – SEMPER WEB

CALENDAR

Theme

1.1.1 Increased the **spacing** between reservations when the calendar **theme** is set to **modern**.

RESERVATIONS

Reservation

1.1.2 Enabled the following buttons on the **Transactions** tab of a **cancelled reservation(s)** when a transaction(s) is selected.

- Re-allocate
- Split
- Other
- Edit
- Payment Receipt

1.1.3 When **changing** the **Pay Responsibility 2** field on a reservation and there are **active transactions** present on that account, the system will bring up the following **warning message** "Removing the account will result in the corresponding transaction being reversed.".

1.1.4 When selecting a company as either the **Booked By** or **Pay Responsibility** and that company has been **blacklisted**, the system will bring up a **warning message** informing the user that the selected company is blacklisted.

Copy Reservations

1.1.5 Copy **multiple** reservations to **new dates**.

Documents

Proforma/Invoice

1.1.6 Made the following changes to the transactions table when the **TransactionsPDF3** variable is used, and the '**Exclude Local Price on Invoice' or 'Exclude Foreign Price on Invoice'** settings are selected on the reservation:

- Added a new column called '**Price**'. This will display the **Unit Price** of the transaction.
- **Renamed** the '**Price (Incl.)**' column to '**Line Total**'.
- **Removed** the **currency symbols** from all amounts.
- **Added** the **currency code** next to the **VAT** and **Subtotal** amounts.

FRONT DESK

Casual Sales

1.1.7 **Expenses** can now be added to Casual Sales **for in-house guest(s)** or **account(s)**.

1.1.8 **Levies** will no longer be shown as a **separate transaction(s)** on the Casual Sales charge screen. This is to prevent the user from being able to change the levy amount(s).

Cash-ups

1.1.9 Added the following **fields** to the **Cash on Hand** screen. This allows users to enter the figures they processed throughout their shift. These figures are then compared to what was entered in the system.

- All Payment Types marked as Display for Selection/POS Selectable.
- Closed to Reservation
- Closed to Account
- Payouts
- Float Amount

1.1.10 Once the user has filled in the amounts and selects the OK button, **3 additional fields** will be displayed on the **Cash on Hand** screen.

- Turnover – Total of all the fields according to the system.
- Amount Declared – Total of all fields entered by the user.

- Difference – Difference between the Turnover and Amount Declared figures.

1.1.11 If there is a **difference** users authorised for **security setting 315** (Cash-up Adjust Cash Denominations – May adjust cash denominations amounts on cash-up) will be able to click on the **Adjust** button which enables the user to adjust the amounts if they made a mistake while entering their values.

1.1.12 When the following actions are taken, the system will create an activity log:

- Adjusted button is selected and amounts changed.
- Cash on Hand screen is closed by the user.

1.1.13 The **Balance / Total Balance** on the cash-ups is now calculated using this formula:

- (Revenue + Total Payments + Gratuities) – (Posted Sales + Posted Expenses + Posted Payments + Posted Gratuities)

1.1.14 A section called **Cash Control** has been added to the cash ups.

This section displays the following fields:

- Float Received
- Cash – This is the total cash calculated on the Cash on Hand screen.
- Payout – This is the payout amount entered on the Cash on Hand screen.
- Cash on Hand – This is calculated as follows:
    - Cash (Declared by User) – Payout (Declared by User) – Float Received
- Short/Over - This is calculated as follows:
    - Cash on Hand – (Payout + Cash + Float Received (according to system))
    - This line will only display if the total is not R0.00.

1.1.15 A section called **Float Declared** has been added to the cash ups.

This section **displays** the **fields** that were shown on the Cash on Hand screen with the **amounts** the **user entered** and the **amounts** that the **system** says that the user has.

1.1.16 **Altered transactions** will now display under the relative categories and not in a separate section at the bottom of the cash-ups.

ACCOUNTING

Day End

Trial Balance

1.1.17 Export the Trail Balance report to excel.

Debtors

Debtors List

1.1.18 The Refund button will be disabled when a Debtor with a positive balance is selected.

1.1.19 Combined the Folio No. and Invoice No search fields into a combined search field that can search based on the following:

- Folio Numbers
- Invoice numbers
- Company Names
- Guest Names.

Debtors Details

Invoice

1.1.20 Re-produce selected invoice(s) on a debtor.

1.1.21 When selecting the new invoice button and there are no transactions to be invoiced the system will now bring up a message "There are no transactions to invoice.".

Invoice Search

1.1.22 Access the Invoice Search function from the Accounting tab.

1.1.23 When trying to re-produce a cancelled invoice, a message will be displayed informing the user that cancelled invoices cannot be re-produced.

SETUP & ADMIN

Venue Settings

System

1.1.24 Added the following **currencies** to the system:

- Congolese Franc.
- Lesotho Loti

Documents

1.1.25 Separate **document templates** can be selected for the following:

- Casual Sale - Invoice
- Casual Sale - Pro-forma
- Debtors - Invoice
- Debtors - Pro-forma

Document Setup

1.1.26 **Renamed** the **Display Document in Email Body setting** to **Email Body**.

1.1.27 Added a new option called '**PDF**'.

- When the PDF setting is selected on a document, the document will be **attached** on the email as a **PDF** document.

1.1.28 The following **variables** can now be used in the **subject line**:

- Venue's Name - **VC_regname**
- Guest Title, Guest First and Last Name - **vContact**
- Arrival Date - **vArrival**
- Departure Date - **vDeparture**
- Folio Number – **vReference**

CRM

G.O.S Setup

1.1.29 **G.O.S** can be **setup** in **Semper Web** with the ability to **select** a **document** to be sent instead of a message.

Room Rates

1.1.30 When a **product** or **room type** is added to a **parent (master) rate**, the system will **automatically add** the product or room type to **rates linked** to it so that there is no need for the user to manually do it.

1.1.31 Option to **specify** how often the **extra(s)** on a package should be **charged** by selecting one of the options in the **Quantity** drop down on the rate setup.

1.1.32 Option to **specify** whether the **extra(s)** on a **package** must be charged for **Accommodation & Conference**, **Accommodation Only** or **Conference Only**.

1.1.33 Setup **Monthly Rates**

- This allows the venue to charge 1 transaction for an entire month on a reservation.
- If the departure date of the reservation falls in the middle of a month, the charge will still be for the full month.
- If the rate is setup as a package rate, then the extra's will be charged according to the options selected on the package (E.g.: Once per day or once only etc.)
- A monthly rate can only be selected on a reservation where the arrival date of the reservation falls on the first of a month.

Travel Agents & Companies

1.1.34 **Employee accounts** can be **included** in the "**Gratuity Allocated To**" drop down when adding a gratuity in the system.

SECTION 1.2 SEMPER

FRONT DESK

Cash-ups

1.2.1 Added the following **fields** to the **Cash on Hand** screen. This allows users to enter the figures they processed throughout their shift. These figures are then compared to what was entered in the system.

- All Payment Types marked as Display for Selection/POS Selectable.
- Closed to Reservation
- Closed to Account
- Payouts
- Float Amount

1.2.2 Once the user has filled in the amounts and selects the OK button, **3 additional fields** will be displayed on the **Cash on Hand** screen.

- Turnover – Total of all the fields according to the system.
- Amount Declared – Total of all fields entered by the user.
- Difference – Difference between the Turnover and Amount Declared figures.

1.2.3 If there is a **difference** users authorised for **security setting 315** (Cash-up Adjust Cash Denominations – May adjust cash denominations amounts on cash-up) will be able to click on the **Adjust** button which enables the user to adjust the amounts if they made a mistake while entering their values.

1.2.4 When the following actions are taken, the system will create an activity log:

- Adjusted button is selected and amounts changed.
- Cash on Hand screen is closed by the user.

1.2.5 The **Balance / Total Balance** on the cash-ups is now calculated using this formula:

- (Revenue + Total Payments + Gratuities) – (Posted Sales + Posted Expenses + Posted Payments + Posted Gratuities)

1.2.6 A section called Cash Control has been added to the cash ups.

This section displays the following fields:

- Float Received
- Cash – This is the total cash calculated on the Cash on Hand screen.
- Payout – This is the payout amount entered on the Cash on Hand screen.
- Cash on Hand – This is calculated as follows:
    - Cash (Declared by User) – Payout (Declared by User) – Float Received
- Short/Over - This is calculated as follows:
    - Cash on Hand – (Payout + Cash + Float Received (according to system))
    - This line will only display if the total is not R0.00.

1.2.7 A section called Float Declared has been added to the cash ups.

This section displays the fields that were shown on the Cash on Hand screen with the amounts the user entered and the amounts that the system says that the user has.

1.2.8 Altered transactions will now display under the relative categories and not in a separate section at the bottom of the cash-ups.

SECTION 1.3 – POS ADMIN

GENERAL & ACCOUNTING

Invoice Search

1.3.1 Access the **Invoice Search** function from the **Accounting** tab.

Cash-ups

1.3.2 Added the following **fields** to the **Cash on Hand** screen. This allows users to enter the figures they processed throughout their shift. These figures are then compared to what was entered in the system.

- All Payment Types marked as Display for Selection/POS Selectable.
- Closed to Reservation
- Closed to Account
- Payouts
- Float Amount

1.3.3 Once the user has filled in the amounts and selects the OK button, **3 additional fields** will be displayed on the **Cash on Hand** screen.

- Turnover – Total of all the fields according to the system.
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- Adjusted button is selected and amounts changed.
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- Cash on Hand – This is calculated as follows:
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    - This line will only display if the total is not R0.00.

1.3.8 A section called **Float Declared** has been added to the cash ups.

This section **displays** the **fields** that were shown on the Cash on Hand screen with the **amounts** the **user entered** and the **amounts** that the **system** says that the user has.

1.3.9 **Altered transactions** will now display under the relative categories and not in a separate section at the bottom of the cash-ups.

SECTION 1.4 POINT OF SALES

SETTINGS

1.4.1 **Invoices** made on **POS workstations** can be sent to a **different fiscal printer** than that specified under **Venue Settings → Company & Bank Details.**

- This is setup on each POS workstation under **Settings**.

1.4.2 **Process** and **Cash-up slips** can now be setup to print to the **local printer** setup on the workstation.

- This is setup on each POS workstation under **Settings**.

1.4.3 **Payout** and **Credit Limit** slips will now print to the local printer if the **Print Docket to Local Printer** setting is on.

CASH-UPS

1.4.4 Added the following **fields** to the **Cash on Hand** screen. This allows users to enter the figures they processed throughout their shift. These figures are then compared to what was entered in the system.

- All Payment Types marked as Display for Selection/POS Selectable.
- Closed to Reservation
- Closed to Account
- Payouts
- Float Amount

1.4.5 Once the user has filled in the amounts and selects the OK button, **3 additional fields** will be displayed on the **Cash on Hand** screen.

- Turnover – Total of all the fields according to the system.
- Amount Declared – Total of all fields entered by the user.
- Difference – Difference between the Turnover and Amount Declared figures.

1.4.6 If there is a **difference** users authorised for **security setting 315** (Cash-up Adjust Cash Denominations – May adjust cash denominations amounts on cash-up) will be able to click on the

Adjust button which enables the user to adjust the amounts if they made a mistake while entering their values.

1.4.7 When the following actions are taken, the system will create an activity log:

- Adjusted button is selected and amounts changed.
- Cash on Hand screen is closed by the user.

1.4.8 The Balance / Total Balance on the cash-ups is now calculated using this formula:

- (Revenue + Total Payments + Gratuities) – (Posted Sales + Posted Expenses + Posted Payments + Posted Gratuities)

1.4.9 A section called Cash Control has been added to the cash ups.

This section displays the following fields:

- Float Received
- Cash – This is the total cash calculated on the Cash on Hand screen.
- Payout – This is the payout amount entered on the Cash on Hand screen.
- Cash on Hand – This is calculated as follows:
    - Cash (Declared by User) – Payout (Declared by User) – Float Received
- Short/Over - This is calculated as follows:
    - Cash on Hand – (Payout + Cash + Float Received (according to system))
    - This line will only display if the total is not R0.00.

1.4.10 A section called Float Declared has been added to the cash ups.

This section displays the fields that were shown on the Cash on Hand screen with the amounts the user entered and the amounts that the system says that the user has.

1.4.11 Altered transactions will now display under the relative categories and not in a separate section at the bottom of the cash-ups.

SECTION 1.5 – REPORTS

INVOICES

All Invoices

1.5.1 The **Responsible Employee** selected on the reservation that the invoice is linked to can be included on the **All Invoices** report by selecting the **Responsible Employee** check box before generating the report.

RESERVATIONS

Reservations by Booked By

1.5.2 The **Booked By Contact** on a reservation can be included on the **Reservations by Booked By** report by selecting the **Booked By Contact** check box under the **Additional fields** section before generating the report.

POS & STOCK CONTROL

Product Movement Analysis

1.5.3 The **Product** drop down will **only** list **products** on the selected **Stock Take.**

SECTION 1.6 – INTEGRATIONS

FLUTTERWAVE

1.6.1 Semper now integrates with Flutterwave.

XERO

1.6.2 Removed the auto allocating of payments.

SECTION 2:

ISSUE FIXES

SECTION 2.1 – SEMPER WEB

DASHBOARD

Revenue Summary

2.1.1 Corrected the **Occupancy %** calculation.

CALENDAR

Display Sequence

2.1.2 When **editing** the **Code**, **Description**, or **Colors** of an existing **room**, the **display sequence** on the **calendar** was changed.

Person Search

2.1.3 When creating a **new contact** with an **email address**, the system did not recognise that the email address was **valid** until the user clicked outside of the email field.

RESERVATIONS

Quotations

2.1.4 **Levies** were **duplicated** on the Quote document generated.

2.1.5 **Transactions** on a quote where the **Booked By** was a company could not be **edited**.

2.1.6 The **Foreign Exchange** column was displaying the **incorrect amount** when using the **PDFTemplate2** transaction table on the Quote document.

2.1.7 When charging an **extra product** on a Quote and selecting the **'Repeat the charges below for every day of this reservation**' option, the system was not charging the transactions accordingly.

Reservation Wizard

2.1.8 Users not authorised for **security setting 604** (New Reservation – Record a new single or group reservation using a wizard) could access the **Reservation Wizard** and **create** a **reservation**.

2.1.9 When creating a **new reservation** for a **company** that has been **blacklisted**, the system did not bring up the **warning message** to warn the user that the company is **blacklisted**.

Reservation

2.1.10 The system was not **enforcing** the **ReservationText3** field even though the setting was on to enforce it.

2.1.11 When trying to change the **Booked By** or **Payment Responsibility** on a **group reservation** where the transactions are already on an accounting close, the system would display a **loading symbol** instead of the **message** to inform the user that Booked By or Payment Responsibility cannot be changed due to the transactions already being on an accounting close.

2.1.12 When adding a **new member** to a **group reservation** and the **Booked By** and **Payment Responsibility** on the group reservation was a company, the same company was **not set** as the **Booked By** and **Payment Responsibility** on the New Member.

Rooming List

Add Members

2.1.13 When the **Booked By** was set as the **guest** and the **Pay Responsibility** as a **company** on a **group reservation**, **additional room(s)** could not be added to the group using the **Add Members** button on the **Rooming List** as the Next button was greyed on the Account Details step.

Transactions

2.1.14 When clicking **save** on a **reservation** that is not the **master room** in a **group reservation** and then going to the transactions tab. The **transactions** were **duplicated** for that room.

2.1.15 When a **reservation** is received for 2 nights or more from **Booking.com**, the **incorrect number** of **nights** was displayed in the **transaction's description**.

2.1.16 The **effective date** on manually charged extras were **not updated accordingly** when the **dates** of the **reservation** were changed.

2.1.17 The **Discount Reason** selected when adding a discount to a reservation did not display in the **description** of the transaction.

2.1.18 **Forex TC** payments were recording as **positive amounts** and not **negative amounts**.

2.1.19 When allocating a payment to an invoice, users were able to adjust the 'Amount to Allocate' to more than the invoice amount due.

Documents

Proforma/Invoice

2.1.20 Levies invoiced without the products were not showing on the Proforma or Invoice document.

2.1.21 When saving a document (E.g.: Invoice or Proforma) that has many transactions in the transactions table, the entire table was moved onto a new page instead of being split over two pages.

2.1.22 When selecting to Print or Save a document from a browser that has been converted to a different language the document was converted back to English.

Variables

2.1.23 vLevyTotal variable was not pulling through the reservations levy total.

2.1.24 vVAT variable did not include the VAT for the levy.

FRONT DESK

Invoice Setup

Standard Summary

2.1.25 When using the Standard Summary invoice setting with the Per Night or Per Person options, the levy(s) were not included in the amount displayed in transaction description on the invoice or proforma.

2.1.26 When using the Standard Summary invoice setting, the Breakfast (Extra) charge was not included in the invoice total for reservations received from Booking.com.

Casual Sales

2.1.27 When charging a gratuity on a Casual Sale, the gratuity was not linked to the user/employee selected.

2.1.28 When adding a **cash payment** that is more than the amount due, the system calculates the **change** that the guest must receive but did not add the **payment** as the **amount due**. This resulted in the **Casual Sale** being invoiced with an **overpayment**.

ACCOUNTING

Close & Post

2.1.29 After creating a close, the system would create a duplicate close for the same date with no data.

DEBTORS LIST

Refund

2.1.30 When adding a **Retained Credit** to a guest debtor from the Debtors List, the retained credit was added as a **negative amount** and not a **positive amount**.

Map GL Codes

2.1.31 If the **<All>** option in the Revenue Centre drop down was not selected when selecting **Save & Close**, then the **GL Codes** were **removed** for all items and not displayed in the list at the time of saving.

SECTION 2.2 – SEMPER

RESERVATIONS

Reservation

2.2.1 The system was not **enforcing** that the **ReservationText3** field even though the setting was on to enforce it.

2.2.2 When **changing** the **Pay Responsibility 2** field on a reservation and there are **active transactions** present on that account, the system will display the following **warning message** "Removing the account will result in the corresponding transaction being reversed.".

2.2.3 **Changed** the **warning message** that comes up when **deleting** a **contact** on a reservation from "There are transactions present on this account. Are you sure you want to delete this account?" to "There are transactions present on this account. Deleting this account will result in the transactions being reversed. Are you sure you want to delete this account?".

Transactions

2.2.4 When selecting to **invoice specific transactions** the system **invoiced transactions** that **weren't selected**.

2.2.5 When **allocating** a **payment** to an invoice, users were able to **adjust** the '**Amount to Allocate**' to more than the invoice amount due.

2.2.6 When **re-allocating** a **gratuity** to another account on a reservation the **gratuity** was no longer allocated to the **employee/user** it was originally allocated to.

2.2.7 The **effective date** on manually charged extras were **not updated accordingly** when the **dates** of the **reservation** were changed.

FRONT DESK

Casual Sales

2.2.8 When charging a **gratuity** on a **Casual Sale**, the **gratuity** was not linked to the **user/employee** selected.

SETUP & ADMIN

Employee's & Security Settings

2.2.9 The '**Commission on POS Sales**' percentage was **not saving**.

Products

2.2.10 **Products** linked to a **recipe(s)** could be **deactivated** before the product was removed from the recipe(s).

Product Rates

2.2.11 The system took too long when clicking on the **Update Rate Table** button.

SECTION 2.3 – CONFERENCE

RESERVATIONS

Reservation

2.3.1 When opening an accommodation reservation from a conference reservation and then going to the Rooming List and selecting the Rooming List report button, the report form opened behind the screen preventing the user from clicking on anything.

Transactions

2.3.2 The commission transaction was not calculated correctly according to the commission % setup on the account for the accommodation rooms part of a conference reservation.

DOCUMENTS

Proforma/Invoice

2.3.3 Tables posted to a conference reservation via Semper's POS API were not summarising on the PDF invoice or proforma's even though the Summarise POS Tables invoice setup setting was on.

SECTION 2.4 – POINT OF SALES

SETTINGS

Layout 2

2.4.1 If there are 18 products under a category and the venue is using Separator button, then only 17 products were displayed.

CASH-UP

2.4.2 The Cash-up screen was opening behind the POS program instead of Infront for POS users not authorised for the Minimize POS setting preventing them from being able to do their cash-up.

TRANSACTIONS

2.4.3 When a product is sold as a double the text '(Dbl)' was added next to the transaction description which is correct but when that transaction is posted to a reservation or re-allocated to another account (any movement that results in the transactions being cancelled and re-charged by the system), the text '(Dbl)' was added to the transaction description again.

SECTION 2.5 – REPORTS

COMPANY REPORTS

Top Tour Operators

2.5.1 The **Average Rate p/p** was calculated incorrectly.

- Total value of the rows under the Yield/Achieved Rate Per Person ÷ Number of Rows.

DEBTORS

Active-Out Uninvoiced Transactions

2.5.2 When generating the report from **Semper Web** and then using the **AutoSum** function in **Excel** to sum the Charges, Payments and Expense columns together, the **incorrect total** was given due to the **incorrect formatting** of the report.

FRONT DESK

Catering Forecast

2.5.3 The **Breakfast** total was **incorrect**.

MARKETING

Int Tour Operators

2.5.4 When generating the report in **Detailed View**, the system **included** reservations where the **<Unspecified>** option in the Int Tour Operator field was selected.

MONTH END

Month End Balance

2.5.5 **Reversals** were **not included** in the **Balance** total.

Posting Report – Summarised by GL Code – Account Summary

2.5.6 The **Sales** total was **different** to that on either the **Detailed** or **Posting Display** reports.

Posting Report – Summarised by GL Code – Full Summary

2.5.7 The **Sales** total was **different** to that on either the **Detailed** or **Posting Display** reports.

POS & STOCK CONTROL

Goods Received

2.5.8 The **Order Number** column was displaying the **Supplier Ref** and the **Invoice Number** column was displaying the **Internal Order Number**.

Goods Received Per Supplier

2.5.9 The **Order Number** column was displaying the **Supplier Ref** and the **Invoice Number** column was displaying the **Internal Order Number**.

Goods Received Per Category

2.5.10 The **Order Number** column was displaying the **Supplier Ref** and the **Invoice Number** column was displaying the **Internal Order Number**.

Sales & Stock Analysis – By Storage Area

2.5.11 **Products** that were only **GRV'd** into the system (no other movement) were **not showing** under the **Movement** section.

2.5.12 When generating the **Sales & Analysis by Storage Area** report and selecting the **'Display Non-Movement Products'** option, the report **did not show** the **non-movement products**.

2.5.13 **Products** sold via the **POS system** and then **closed to a reservation** or **account** and then **reversed** were **not included** on the report as a **stock loss**.

Product Movement

2.5.14 **Variances** from the selected **stock take** were **included** on the report and should not have been.

2.5.15 Sales transactions for products within a recipe were not included on the report.

Income Analysis by Revenue Centre

2.5.16 Removed modifiers from product drop down.

REVENUE

Income Comparison by Product Types

2.5.17 The total number of rooms for the current month and past month were the same even though the number of days were different.

Income Comparison by Product

2.5.18 The total number of rooms for the current month and past month were the same even though the number of days were different.

SECTION 2.6 HOUSEKEEPING

2.6.1 When a user is authorised for POS and Housekeeping and they log into Semper Web, Semper Web opened on the dashboard and not Housekeeping.

SECTION 2.7 – INTEGRATIONS

MYALLOCATOR

2.7.1 When a booking is received via MyAllocator from Airbnb, the total price was saved as the per night rate instead of the total of the booking.

AGODA

2.7.2 When the Pay Responsibility on a reservation received from Agoda is Agoda and a package rate was charged, the extra (E.g., Breakfast) was charging on the guest account and the accommodation on Agoda's account.

2.7.3 When a reservation is received from Agoda with a package rate, the accommodation total was including the breakfast amount but should have been excluded.

XERO

2.7.4 When posting a GRV to Xero, the posting date was used as the invoice date on the GRV instead of the date on the GRV.

BOOKING.COM

2.7.5 When the departure date of a reservation received from Booking.com was changed in Semper, it was not updated in Booking.com.

2.7.6 The guest's mobile number was saving in the Work Phone field and not the Mobile Number field.