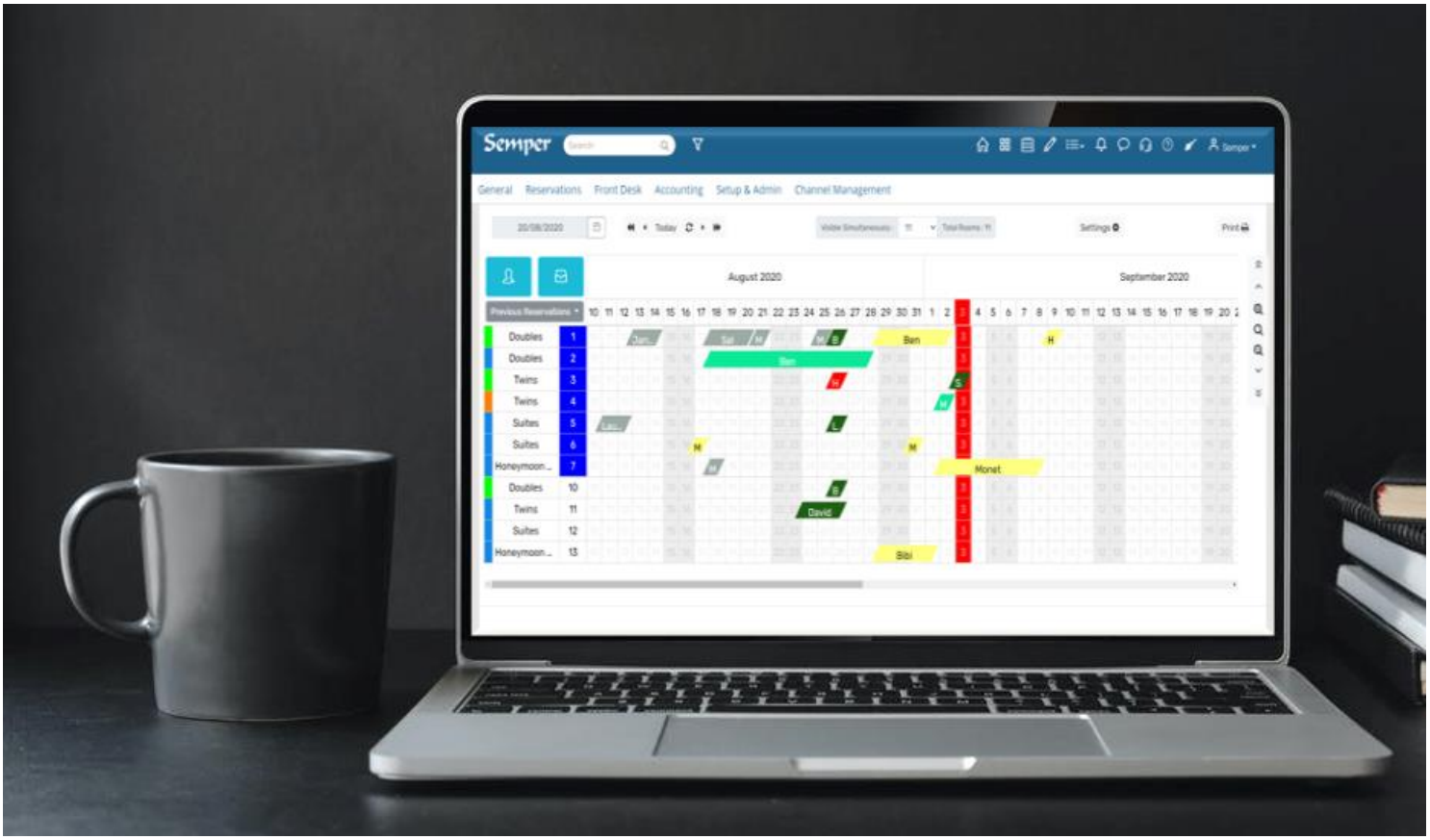
Semper

Release Notes

Version: 8.2.1.2302



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SECTION 1:

ENHANCEMENTS

1.1 SEMPER WEB

1.1.1 LOGIN

Lock Screen

1.1.1.1 After **30 minutes** of **inactivity** Semper Web will "**lock the session**".

If the user who was previously logged in, re-enters their username and password, Semper Web will reopen where they left off.

1.1.2 POS ADMIN

1.1.2.1 When a **user** is only **authorised** for **POS** under **Employee's & Security Settings** and they log into **Semper Web**, only the functions that are available in the windows **POS Admin** system will be displayed apart from the **Stock Control** tab.

1.1.3 DASHBOARD

1.1.3.1 When a **user** is only **authorised** for **POS** under **Employee's & Security Settings** and they log into **Semper Web**, the **Dashboard** will only display items that are **non-accommodation** related.

1.1.4 GENERAL SEARCH

Search Results

1.1.4.1 A company's **debtor details** can be opened from the **search results** list.

1.1.5 RESERVATIONS

Reservation

Split

1.1.5.1 The **split** button will now be **disabled** if the **reservation** is for **1 night**.

Transactions

1.1.5.2 Made the following changes to the **UI** on the **Transactions tab** on a reservation:

- Renamed **Payment Receipt** to **Receipt**
- Changed the color of the **Refund** button to **orange**.

1.1.5.3 Added a button called **Discounts**.

- This allows the user to add a discount to reservation without having to use the Expense button.

1.1.5.4 When **allocating transactions** from one account to another, a **loading sign** will come up to indicate that the allocation is in progress.

1.1.5.5 A **Payout** can now be added to a reservation.

Quotation

1.1.5.6 When creating a quote and the rooms are **summarized by type**, the system will **automatically pre-select** the first **available** room(s) (if any).

Invoices

1.1.5.7 When adding a **Credit Note** to an invoice, the system will now bring up a **warning message** informing the user that a **Credit Note** cannot be reversed.

1.1.6 FRONT DESK

Cash-up

History

1.1.6.1 Once a **consolidated cash-up** has been **performed**, the user will be taken to the **History** screen.

1.1.6.2 When a **cash-up number** is entered, the **search** will **ignore** the **other fields** and only search based on the cash-up number.

1.1.7 ACCOUNTING

Day-end

1.1.7.1 Removed the **Corrections/Reversals for transactions recorded on previous day-ends** section from the Day-end Detailed report.

1.1.7.2 Removed the **Reversals** sections from the Day-end Summary report.

1.1.7.3 **Reversals** are now **included** under the **relevant sections** on both the detailed and summary Day-end reports.

- E.g.: If a Payment is reversed then the reversal must show under the Payments section. If a charge (sale) is reversed, then it must show under the Sales section.

1.1.7.4 Split the **Posting Summary** button into 2 separate buttons – **Display** and **Export**.

- This allows the user to export the Posting report to excel without having to open it first.

1.1.7.5 **Improved** the **speed** when setting the **opening balance** on the **Day-Ends**.

1.1.7.6 Added a new report called **Guest Closing.**

Report will list all guest and company debtors that make up **closing balance** of the **Guest Ledger** on the **Day-end**.

1.1.7.7 Added a new report called **AR Closing.**

Report will list all guest and company debtors that make up **closing balance** of the **AR Ledger** on the **Day-end**.

Month End

1.1.7.8 **Removed** the **Corrections/Reversals for transactions recorded on previous month-ends** section from the **Month-end** reports.

1.1.7.9 **Reversals** are now **included** under the **relevant sections** on both the **Month-end** reports.

- E.g.: If a Payment is reversed then the reversal must show under the Payments section. If a charge (sale) is reversed, then it must show under the Sales section.

1.1.7.10 The **Post** button will be **disabled** if the venue is **integrated** to **Sage** and the **Post Summary Totals** option under Venue Settings → Deposits & Accounting is **not selected**.

Map GL Codes

1.1.7.11 Ability to link **taxes** setup in **Semper** with taxes setup in **Xero**.

- This feature is however **password protected** and can only be done with the assistance of support consultant.

1.1.8 SETUP & ADMIN

Travel Agents & Companies

Attachments

1.1.8.1 Items (such as documents and/or images) can be attached to an account (Travel Agent, Company etc.).

Documents

Variables

1.1.8.2 Added 6 new variables:

- vExclVATLevyTotal
  - Total of the reservation excluding VAT and levies.
  - If the balance of the reservation is R0.00 then the variable will show R0.00.
- vExclLevyTotal
  - Total of the reservation excluding levies.
  - If the balance of the reservation is R0.00 then the variable will show R0.00.
- Days28Total
  - The twenty-eight-day total of the debtor's statement.
- Days21Total
  - The twenty-one-day total of the debtor's statement.
- Days14Total
  - The fourteen-day total of the debtor's statement.
- Days7Total
  - The seven-day total of the debtor's statement.

1.1.8.3 Made the following changes to the TransactionsPDF3 transactions table:

- Made the space between the Unit and Price columns smaller.
- Made the Description column wider.

Employee's & Security Settings

Configure Security

1.1.8.4 Added a select all checkbox for each section of security settings.

CRM

Pre-Check-In/Check-In Setup

1.1.8.5 Option to **remove** the **Take Photo** and **Attach Image** buttons from the website.

Interfaces

Keycards

1.1.8.6 Added **HotelTronix** to Provider drop down.

1.2 SEMPER

1.2.1 RESERVATIONS

Transactions

1.2.1.1 A **Payout** can now be added to a reservation.

Invoices

1.2.1.2 When adding a **Credit Note** to an invoice, the system will now bring up a **warning message** informing the user that a Credit Note cannot be reversed.

1.2.2 FRONT DESK

Cash-up

History

1.2.2.1 Once a **consolidated cash-up** has been **performed**, the user will be taken to the **History** screen.

1.2.2.2 When a **cash-up number** is entered, the **search** will **ignore** the **other fields** and only search based on the cash-up number.

1.2.3 ACCOUNTING

Close & Post

1.2.3.1 The invoice section on the **Display Detailed Transactions** report was not showing any data.

1.2.3.2 The invoice section on the **Display as Posted** report was not showing any data.

1.2.4 DEBTORS

1.2.4.1 A list of the **Debtors reports** can now be **accessed** from the **Debtors List**.

1.2.5 SETUP & ADMIN

Venue Settings

Invoices

1.2.5.1 Made the following changes to the **PDF Template 3** document:

- Made the **space** between the **Unit** and **Price** columns **smaller**.
- Made the **Description** column **wider**.

1.3 POS ADMIN

1.3.1 FRONT DESK

Cash-up

History

1.3.1.1 Once a **consolidated cash-up** has been **performed**, the user will be taken to the **History** screen.

1.3.1.2 When a **cash-up number** is entered, the **search** will **ignore** the **other fields** and only search based on the cash-up number.

1.3.2 STOCK CONTROL

Stock Take

1.3.2.1 Added a **filter** to the Stock Take screen. The list of Stock Takes can be filtered by the **ScheduleID**, **Date Completed** or **Date Updated**.

1.4 POS

1.4.1 CASH-UP

History

1.4.1.1 Once a consolidated cash-up has been performed, the user will be taken to the History screen.

1.4.1.2 When a cash-up number is entered, the search will ignore the other fields and only search based on the cash-up number.

1.4.2 POS API

1.4.2.1 Company accounts on reservations are now included in the list of in-house tables.

1.5 REPORTS

1.5.1 DEBTORS

Age Analysis

1.5.1.1 Added a **new setting** to the report called **'Include Un-Invoiced Transactions'**.

- This setting is off by default. When selected before generating the report, un-invoiced transactions will be included on the report.

1.5.2 POS & STOCK CONTROL

Income Analysis

1.5.2.1 Added the built to generate the report either **grouped** by **Product** or **Category**.

- If the report is generated with the grouped by **Product** option selected, then the report will be sorted by in **alphabetical** order according to the **product** column.
- If the report is generated with the grouped by **Category** option selected, then the report will be sorted by in **alphabetical order** according to the **Category**, **Sub Category** and then **Product** columns.

1.5.2.2 Added a **new column** to the report called **Sub Category**.

- This column will display the name of the subcategory that the product was sold from.
- This column won't display anything based off past data; it will only show the subcategory for products sold after the venue has upgraded to the latest version.

1.5.3 RESERVATIONS

Reservations Revenue

1.5.3.1 Added 2 **new columns** to the called **Folio** and **Responsible Employee**.

1.6 INTEGRATIONS

1.6.1 GENERAL

Availability

1.6.1.1 When **availability** is uploaded to the online channels and there are reservations in the **storage box**. Those reservations must be **included** in the **count** of bookings in a room type.

All Channels

1.6.1.2 The following is now **uploaded per channel** and channel property, meaning that **each channel** and channel property can be **different**:

- Max Guests
- Max Adults
- Max Child 1
- Max Child 2
- Max Child 3
- Room Type Images
- Room Type Amenities

1.6.1.3 When an **alteration** to a reservation is received from an **online channel/channel manager** (E.g.: Airbnb/Booking.com) an **activity log** with that change will be **created** on the reservation.

1.6.2 ACTIVE CAMPAIGN

1.6.2.1 Semper now integrates with **Active Campaign**.

- Any reservations where the **departure date** is in the **future** will be sent through to Active Campaign.
- If a **contact** has **already** been **sent** through to Active Campaign and the **details** are **changed**, the **update** will only be **sent through** to Active Campaign **if** the **departure date** is in the **future** or a **new future booking** with that **contact** is **made**.
- This will apply to **current reservations** where the **departure date** is in the **future** and any **new reservations created**.

- To setup the integration an **API Key** and **Account Name** must be entered under Setup & Admin → Interfaces → Surveys → Active Campaign. This is supplied by Active Campaign.

1.6.3 EXPEDIA

1.6.3.1 When a **reservation** is **cancelled** on Expedia and the cancellation pulls through into Semper but the reservation **cannot** be **cancelled** because it is **invoiced** a **remark** will be **added** to the remarks field "Cancelled From Online channel".

1.6.4 AIRBNB

1.6.4.1 Added a new setting called **Full Sync**.

- If this setting is selected during the integration, all details will be sent to Airbnb. When the setting is not selected during the integration the listing will only be creating on Airbnb and the codes mapped.

1.6.4.2 Redesigned the **Descriptions** section on **the Detailed Setup** screen under Room Types to make it more **user friendly**. To edit the fields, the user must select the Edit button which will open a new screen.

1.6.5 BOOKING.COM

1.6.5.1 When a venue selects a type of venue that is seen as a "**Core**" property then the following fields under Descriptions will be greyed out:

- Brief Internet Description
- Nearby Attractions
- Events and Activities

SECTION 2:

ISSUE FIXES

2.1 SEMPER WEB

2.1.1 RESERVATIONS

Reservation

2.1.1.1 The **status** of a **no-show** reservation **could not** be **changed** if there was an **active reservation** for the **same room** and **dates** as the no-show reservation.

2.1.1.2 The **transactions** on a reservation remained as '**Unallocated'** after it was **moved** to the **calendar** from the **Storage Box** using the **Move** button on the reservation.

2.1.1.3 If the **Responsible Employee** has been set and another user opens the booking, makes changes and/or goes to the transaction screen and back, the **Responsible Employee changes.**

2.1.1.4 When a **group reservation** is cancelled, and the **master room** is set to **pay for all accommodation** then the **auto cancel/warning** will only be sent to the **details** on the **master room**.

2.1.1.5 When opening a reservation where the Booked By contact selected was removed from the company, an error would occur.

Transactions

2.1.1.6 When **re-allocating POS Transactions** from 1 account to another the system was marking the transactions as **Stock Loss** and deducting it from stock again. This can be seen on the Stock Loss report (found under General → All Reports → POS & Stock Control → Stock Loss).

2.1.1.7 When a **product** is sold via the **POS** and **posted** to a reservation and then **reversed** (E.g.: Dates of the reservation were changed) and recharged by the system, the **reversed transaction** must not be recorded as **stock loss**. This can be seen on the Stock Loss report (found under General → All Reports → POS & Stock Control → Stock Loss).

2.1.1.8 The **Amount** column was not **rounding amounts** the same as the **Unit Price** column.

- E.g.: The original amount was R 16.6250. Unit Price column displayed R16.63 and the Amount column displayed R16.62.

2.1.1.9 If a venue has 2 **discount reasons** setup, the system is auto selecting the bottom reason instead of the **blank option**.

2.1.1.10 When using the **Standard Summary** invoice setting with a **package rate**, the **description** is displaying the **incorrect per night amount/rate.**

2.1.1.11 When entering an amount with decimals on the payment screen, the system was not accepting the full stop. This was due to an update made by Chrome.

2.1.1.12 When adding a gratuity to a reservation and selecting an employee account in the 'Gratuity Allocated To:' column then the gratuity gets added to a different account than the one selected.

New Reservation Wizard

2.1.1.13 When creating a **new account** from the **Reservation Wizard**, **the account type drop down** was **disabled**. This prevented the user from adding the new account to the correct account type (E.g.: Travel Agent or Company).

2.1.1.14 When using the **New Reservation** wizard, the **availability** displays incorrectly if the **time zone** is **UTC (+3:00) Nairobi**.

Quotation

2.1.1.15 When **changing** the **arrival/departure** dates on an existing quote and then saving the quote and opening it again. The dates **reverted** to what they originally were.

2.1.1.16 When **changing** the **adults/children** on an existing quote and then saving the quote and opening it again. The **adults/children reverted** to what they originally were.

2.1.1.17 When **changing** the **QTY** of **rooms** on the Details tab and then selecting **'Generate Quote'** without first saving the quote the **document** generates with **no transactions** and the **Adults** amount **changes** to the original amount of **adults times** the **QTY** of rooms.

Out of Service

2.1.1.18 When adding an **out of service** for a long period, the screen would just display a **loading symbol** and nothing would happen.

2.1.2 FRONT DESK

Cash-up

2.1.2.1 The **header** of the **cash-up report** was **missing** from the cash-up report generated to excel.

2.1.2.2 When a **payment** that is already on a **cash-up** is **reversed** and the original cash-up is generated, the amount changed to a **positive amount**.

Invoice Setup

2.1.2.3 When using the **Standard Summary** setting the **description** of the **room** was displayed in the **transaction description** in front of the **package name** if a package was charged on the reservation even though the **Package Name** option was selected under '**What must display on invoice lines**'.

2.1.3 ACCOUNTING

Debtors

2.1.3.1 **Invoice numbers** were not displaying on invoices created on a Debtor account.

2.1.3.2 **Venue's debtor account** was not in the list of Debtors if the venue's debtor account did not have a balance. The venue's debtor account must always be in the list of debtors.

2.1.3.3 System was using the **Debtors Proforma template** for **invoices** generated from a Debtor's account and not the template selected for Debtor Invoices under Setup & Admin → Venue Settings → Documents.

2.1.3.4 When adding a **Retained Credit** to a debtor and specifying a **description**, the description **was not saved** on the transaction.

Refund Management

2.1.3.5 When selecting to do a **BPay Refund**, the refund was not sent to the **bank** (Bidvest).

2.1.4 SETUP & ADMIN

Documents

Variables

2.1.4.1 The **vHeader** variable was not pulling through the **document type**.

2.1.4.2 The **vLevyTotal** variable was not including **levies** posted via the **POSAPI**.

2.1.4.3 The **vExclVATLevyTotal** variable was not subtracting the **levies** posted via the **POSAPI**.

2.1.4.4 The **vExclLevyTotal** variable was not subtracting the **levies** posted via the **POSAPI**.

2.1.4.5 The **vStatus** variable did not pull through any information.

2.1.4.6 The **vStatusTect** variable did not pull through any information.

Data Tables

Title

2.1.4.7 When adding a **blank option**, the system turned it into a **question mark** (?).

Employee Activity Log

2.1.4.8 When a **reservation** is **cancelled**, the system was creating **2 activity logs**.

Automated Correspondence

2.1.4.9 When a rule is setup to send the **Deposit Invoice**, the transactions on the document are **including** all **transactions** on the reservation and not only those linked to the selected account (E.g.: Guest Account).

Room Rates

2.1.4.10 When **updating** a **master rate**, all **rates linked** to the master rate were **not updating accordingly**.

2.1.5 CHANNEL MANAGEMENT

Own Website

2.1.5.1 After **uploading details** to Own Website such as Room Descriptions, Max Adults and Max Children then going back later the information **randomly disappeared**.

2.2 SEMPER

2.2.1 RESERVATIONS

Reservation

2.2.1.1 The **status** of a **no-show** reservation **could not** be **changed** if there was an **active reservation** for the **same room** and **dates** as the no-show reservation.

2.2.2 FRONT DESK

Cash-up

2.2.2.1 When a **payment** that is already on a **cash-up** is **reversed** and the original cash-up is generated, the amount changed to a **positive amount**.

2.2.3 SETUP & ADMIN

Documents

Bookmarks

2.2.3.1 The **TransSummary** bookmark was not including the expenses on a reservation.

2.3 CONFERENCE

2.3.1 RESERVATION

Transactions

2.3.1.1 **POS transactions** originally posted to an accommodation room and then re-allocated to the conference reservation were **reversed** when the **dates** of the **accommodation rooms** linked to the conference was **changed**.

2.3.1.2 **POS transactions** originally posted to an accommodation room and then re-allocated to the conference reservation were **reversed** when the **rate** charged for the accommodation is changed to **day rates.**

2.3.1.3 When a **package** rate is charged on a conference for the conference venue and the conference venue rate is 0.00, if the transactions are **reversed** and **regenerated** using the "**Generate using rate**" button, it only recharges the **extra products**.

Invoice/Proforma

2.3.1.4 **Accommodation levies** were **excluded** from the **total** on the invoice/proforma.

2.4 POS

2.4.1 CASH UPS

2.4.1.1 Payouts were not displaying on Cash-ups printed to the terminal printer.

2.4.2 CASH UP MANAGEMENT

Summary Report

2.4.2.1 Could not print the Cash Up Management Summary report to the terminal printer due to an error.

2.4.3 DOCKETS

2.4.3.1 Unit Price was not calculated correctly on the unformatted dockets when the QTY is more than 1 and levies are charged.

2.4.3.2 The Total (Incl) and Balance Due amounts are incorrect when using the currency Omani Rial currency (Symbol = R.O).

2.4.4 TABLES

Employee Accounts

2.4.4.1 When the employee account selected is setup to charge the cost price of the products, the cost price must be the cost price including VAT.

2.5 REPORTS

2.5.1 ALL REPORTS

2.5.1.1 **Reports** were **not generating** if the venue had the **<Unspecified>** option selected as their **default currency**.

2.5.2 ACCOUNTS & CONTACTS

Contacts

2.5.2.1 When generating the report based of the **Reservation Date**, the **additional guests** within a reservation were **not included** on the report.

2.5.2.2 The **nationalities** column was not showing the nationality selected on the contact(s), it was **blank**.

2.5.3 FRONT DESK

Meal Plan

2.5.3.1 **Transactions** where the **effective date** of the transaction was the **same** as the **start date** selected were **not included** on the report.

- E.g.: A breakfast is charged for 02-12-2021, 03-12-2021 and 04-12-2021.
  When generating the report from 02-12-2021 to 04-12-2021, the breakfast for 02-12-2021 was not included on the report.

Catering Forecast

2.5.3.2 Only **transactions** where the **effective date** of the transaction was the **same** as the **start date** selected **were included** on the report.

- E.g.: A breakfast is charged 02-12-2021, 03-12-2021 and 04-12-2021.
  When generating the report from 02-12-2021 to 04-12-2021, the breakfast for 03-12-2021 and 04-12-2021 is not included on the report.

2.5.4 POS & STOCK CONTROL

Income Analysis

2.5.4.1 The **Average Sale Price/Unit (Excl.)** is incorrect resulting in the **Average Sales Price/Unit (Incl.)** to be incorrect.

Income Analysis by Category

2.5.4.2 The **Average Sale Price/Unit (Excl.)** is incorrect resulting in the **Average Sales Price/Unit (Incl.)** to be incorrect.

Void/Changed POS Transactions

2.5.4.3 The report didn't show the name of the **superuser** that entered their password to **authorise** the user to void the transactions.

2.5.5 TRANSACTIONS

Casual Sales

2.5.5.1 Report was showing **no data** if the **start** and **end date** selected was the same.

2.6 ADD ONS

2.6.1 BOOKING ENGINE

Room Images

2.6.1.1 The **room images** could not be opened when the device (Cellphone/Tablet) was on **portrait** view.

Rates

2.6.1.2 If a rate has the amount of **R0.00** for any of the nights within the period selected, the rate will **not display** for selection.

Specials

2.6.1.3 When selecting the dates on the **Booking Engine** and then entering the **voucher code**, it displays that the voucher is **not valid**, but if you enter the code and then **change** the **dates**, the voucher code **is valid**.

2.6.1.4 When the special "**Stay for {0} or more night(s), get {1} night(s) free, Weekends excluded (Friday night to Sunday Night)**" is setup, the system still applied the special over weekends even though it should be excluded.

2.6.2 SELF SERVICE

Pre-Check-in/Check-in

2.6.2.1 When sending the **Pre-Check-in link** using a document, the **Pre-Check-in Sent Date** was not **saved**.

2.7 INTEGRATIONS

2.7.1 HOSTEL WORLD

2.7.1.1 **Unit rates** uploaded to Hostel World will now be **divided** by the **max pax**.

2.7.2 SITEMINDER

2.7.2.1 When an **extra's** are received for **group bookings** the system did not check which room the extra should be charged to.

2.7.3 EXPEDIA

2.7.3.1 **Rates** for **room types** where the **max pax** is **18** could not be uploaded to Expedia.