If you are interested in any information sessions, please email info@semper.co.za				
Date	**Day of week**	**Time**	**Topic**	**Description**
18-May	Tuesday	16:00	Semper WEB + Hosting	Differences between Semper web and Semper windows. Options available. How to use both and why. Option available If you want to host your system
19-May	Wednesday	16:00	Calendar, New Reservation Wizard	Calendar display settings and options. moving bookings, different options when creating new bookings, short cuts, search options
20-May	Thursday	16:00	Dashboard / Management info	Management information that's available, How to use your mobile
25-May	Tuesday	16:00	Automation	Automate most reservations functions. Options available and how to setup to save time for you.
26-May	Wednesday	16:00	Documents	New modern correspondence documents that will delight your guests
27-May	Thursday	16:00	Payments	Collect money the easy way. Options available to you. Processing virtual cards
01-Jun	Tuesday	16:00	Reservation Manager and automated cancellations	Manage all future dated reservations with one screen. Lets show you how easy it could be and save you time and frustration
02-Jun	Wednesday	16:00	Pre check in module and eguest module	Electronic check-in with no touch once guest arrives or even before they arrive. Collect guest information and up-sell each guest to make sure you maximise your income for each guest
03-Jun	Thursday	16:00	Guest Online Services and Check Out module	Lets show you how you can implement a guest focussed approach designed to increase your guest experience
08-Jun	Tuesday	16:00	No show vs. Cancelled bookings	what is the difference and when should you use which one?
09-Jun	Wednesday	16:00	Debtors	Lets how you all there is to know about managing your debtors including statements, auto invoicing and much more
10-Jun	Thursday	16:00	Invoice setup	Customise what appears on your invoices to cover all situations
15-Jun	Tuesday	16:00	Maximise online bookings / Don't miss a trick	Are you getting the most from the online world. Make sure you don't miss out on your share of bookings

17-Jun	Wednesday	16:00	Own website	You website should be the prime vehicle for people to book. Its also the most profitable. Lets show you what's available to you
21-Jun	Thursday	16:00	Rate Manager	Rate management has changed substantially and much easier to setup and manage.
22-Jun	Tuesday	16:00	Cashup/Cashup management	Cashup of each user and how it could be managed is covered
23-Jun	Wednesday	16:00	Day ends / How to balance	Do you need to balance every day. If so lets show you how
24-Jun	Thursday	16:00	Month ends vs. Day end vs. Close and posting to your	What's the differences between a day-end, Month-end and close and post process. Which should you use and how easy is it to post to your favourite accounting system. Its really easy if you know how..
29-Jun	Tuesday	16:00	Marketing	Marketing to everyone you captured over time. How easy is this and what can I do?
30-Jun	Wednesday	16:00	POPI	Personal Protection of guest information is a hot topic and you should be aware what you need to do and how Semper helps you.
01-Jul	Thursday	16:00	Housekeeping module	Housekeeping using a cell phone or tablet. Let show you how easy it can be.